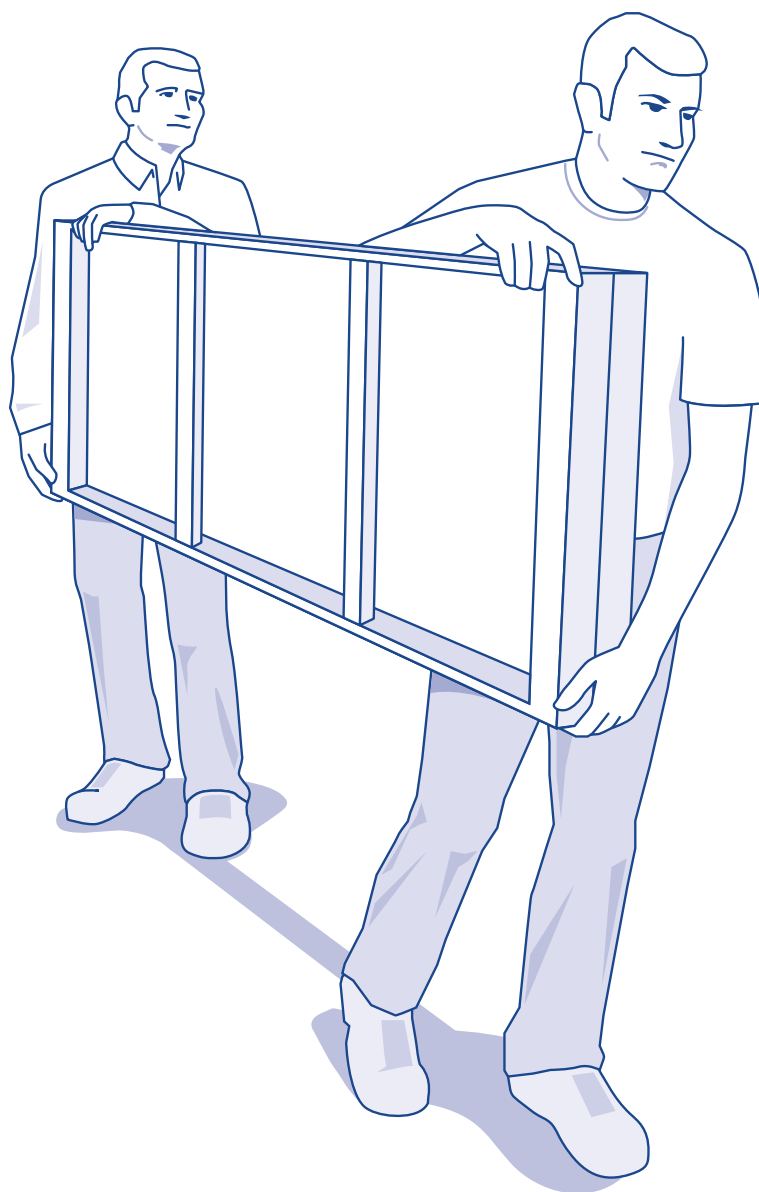
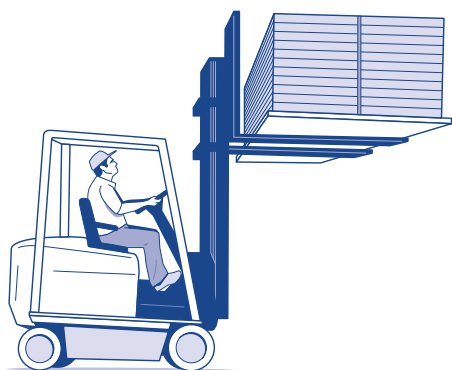
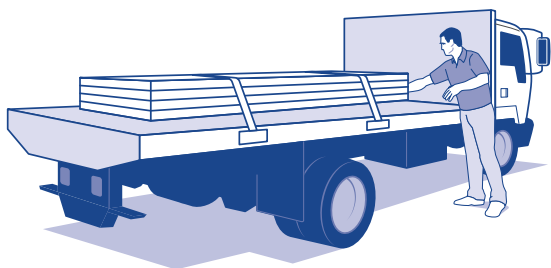
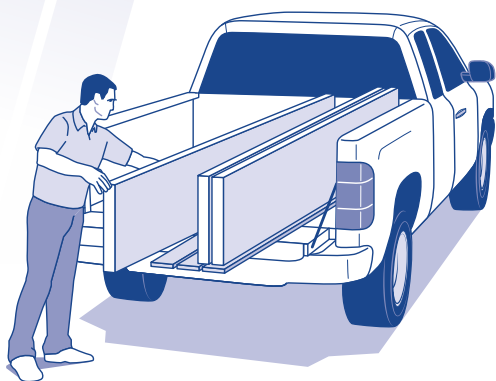




# GARAGE DOOR

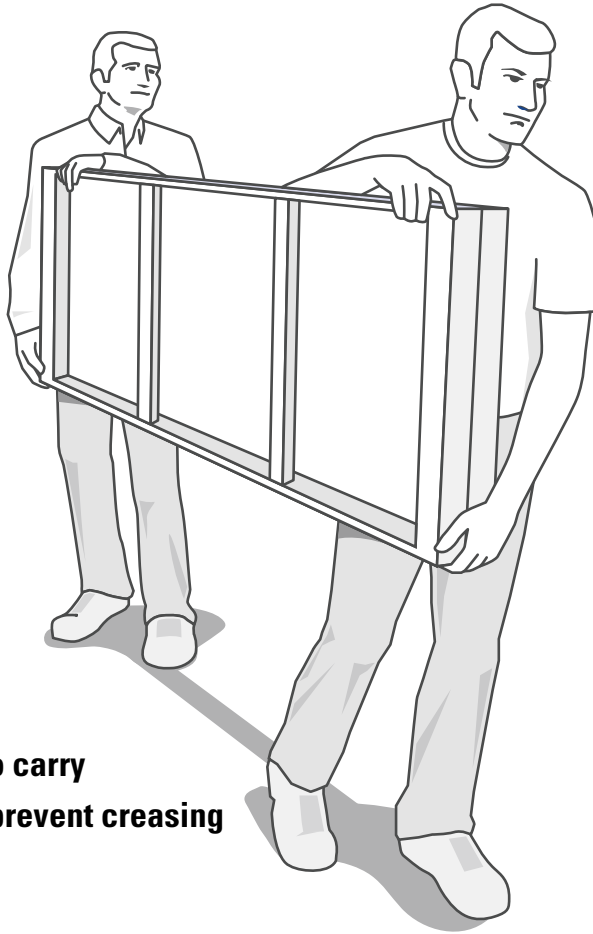
## HANDLING & TRANSPORTATION GUIDE



**GARAGE DOORS CAN BE EASILY CRUSHED, CREASED, DENTED AND  
DAMAGED BY IMPROPER HANDLING AND TRANSPORTATION**

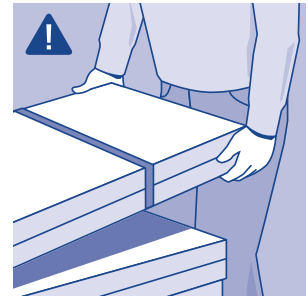
## CARRY A GARAGE DOOR

# DO

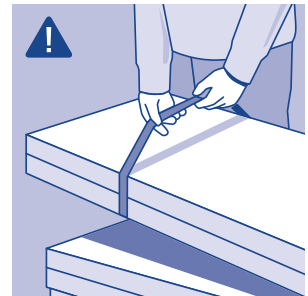


- ✓ Use two people to carry
- ✓ Carry on edge to prevent creasing

# DON'T



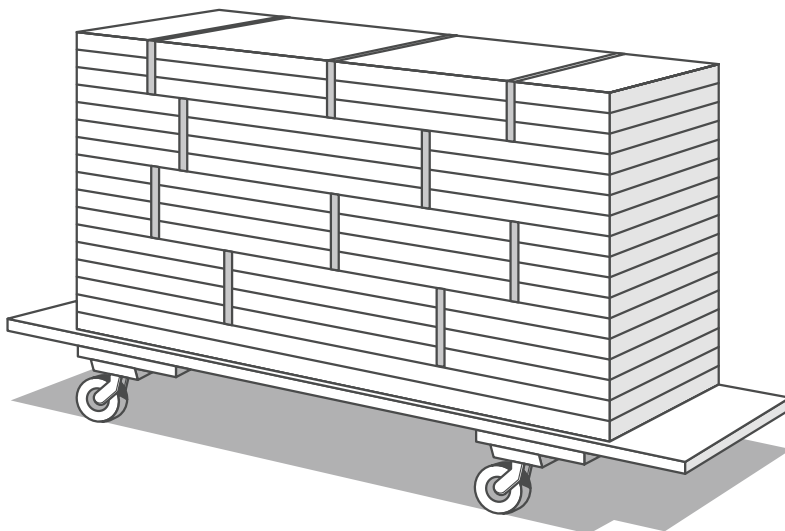
- ✗ Never carry flat



- ✗ Never lift or carry by strapping
- ✗ Never drop doors

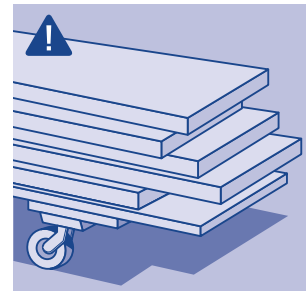
## STACKING DOORS ON A TRANSPORT CART

# DO



- ✓ Use only the correct length garage door carts to transport product
- ✓ Stack doors straight and even
- ✓ Doors must be fully supported at all times

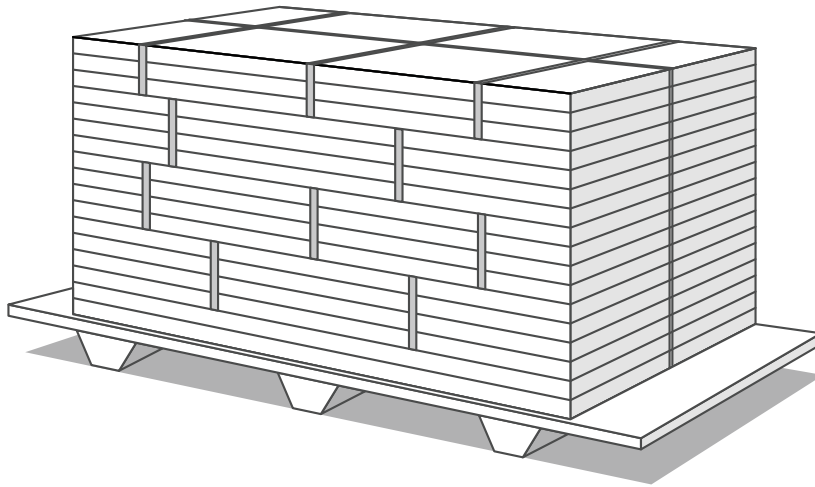
# DON'T



- ✗ Never stack doors unevenly or in differing lengths
- ✗ Never allow doors to extend beyond length of the cart
- ✗ Never use lumber carts

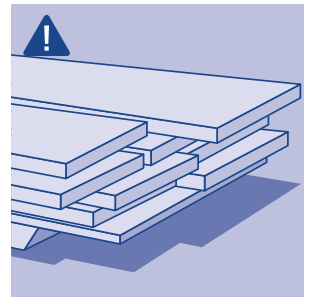
## STACKING DOORS ON A MENARDS STORE PALLET

# DO



- ✓ Place doors on correct length pallet that fully supports product
- ✓ Keep stack height low
- ✓ Keep doors straight and even
- ✓ Place heavy doors on bottom (e.g. special orders)

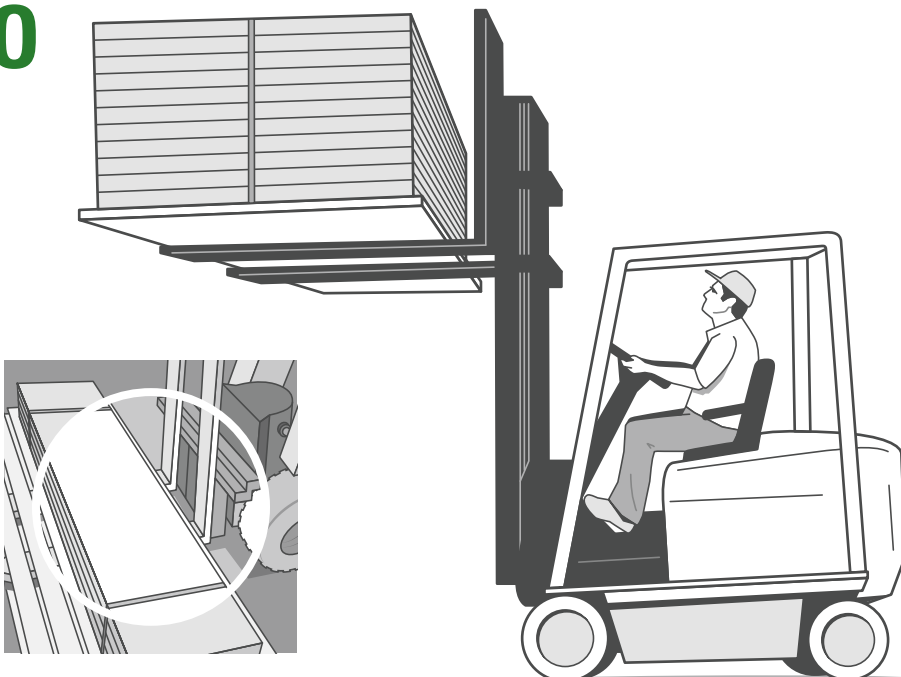
# DON'T



- ✗ Never stack doors unevenly or in differing lengths
- ✗ Never allow doors to extend beyond the pallet

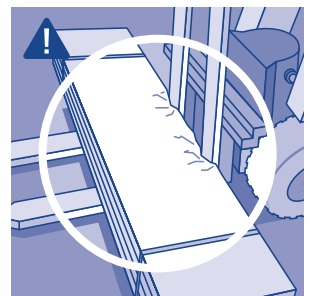
## FORKLIFTING PALLETS

# DO



- ✓ Lift in the center of the pallet for the best balance
- ✓ Leave a small gap between forklift guard and doors to prevent denting or crushing

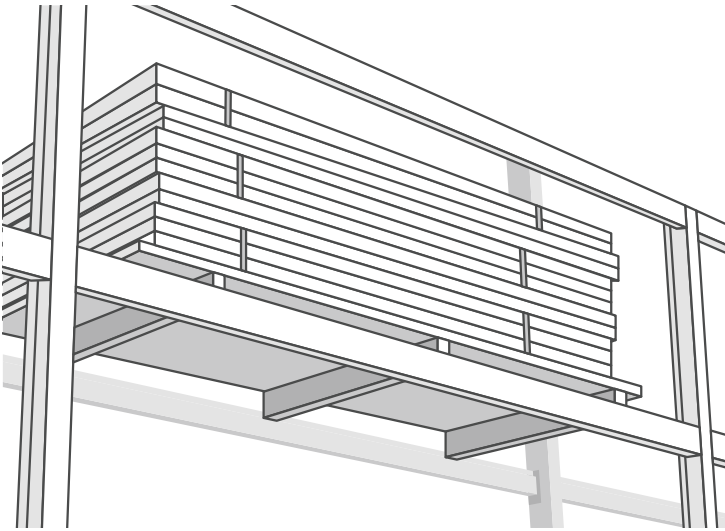
# DON'T



- ✗ Never force forklift into doors
- ✗ Never lift doors directly with forks. Always place forks under pallet.

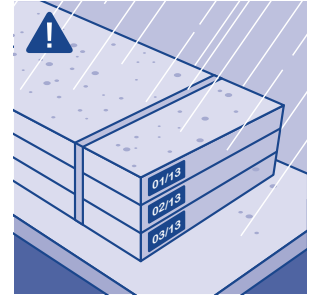
## RACK STORAGE & MAINTENANCE

# DO



- ✓ Rotate stock: Sell oldest inventory first (look at label dates)
- ✓ Keep the packaging looking fresh
- ✓ Keep the stock bay organized and neat

# DON'T



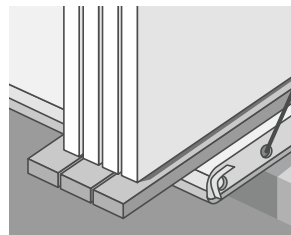
- ✗ Do not expose to unnecessary weather conditions
- ✗ Do not sell the newest inventory if older exists

## LOADING INTO A GUEST'S PICKUP TRUCK

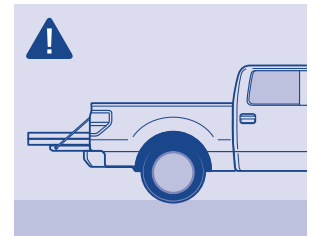
# DO



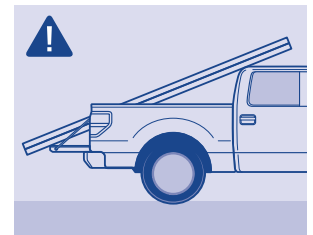
- ✓ Transport doors on their edge
- ✓ Protect edges with a blanket or cardboard
- ✓ Secure doors before transport
- ✓ If door sections overhang truck bed, support entire length with rigid board and tape flag to overhanging end



# DON'T



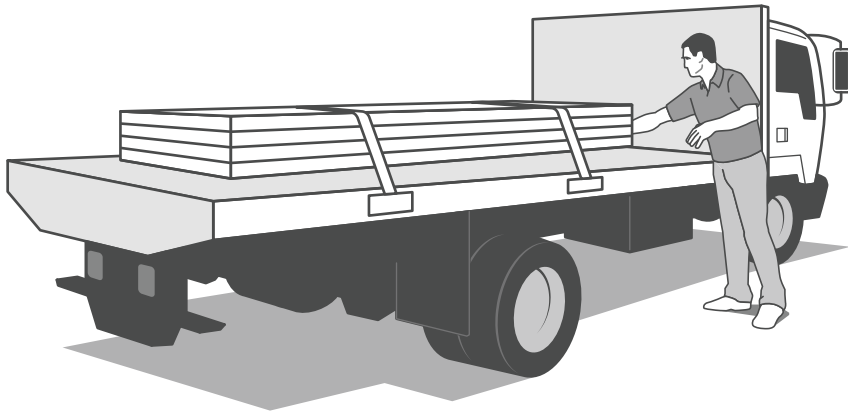
- ✗ Never transport doors flat unless entire length of door is supported



- ✗ Never transport doors over roof of car or truck cab

## LOADING ON A FLATBED DELIVERY TRUCK

# DO

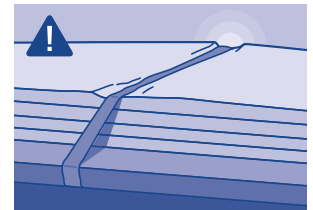


- ✓ Lay doors on flat supporting surface, preferably the bed of the truck
- ✓ Gently secure straps and protect door edges

# DON'T



- ✗ Never lay door on top of uneven lumber
- ✗ Never place other product on top of doors



- ✗ Never overtighten straps

## CHECKING IN AND FINDING THE CORRECT HARDWARE

### CHECKING IN PRODUCT FROM IDEAL DOOR TRUCKS

- ✓ Read the load tally sheet
- ✓ Verify that all pieces are present
- ✓ Deliver Garage Door Accessory Parts boxes marked Millwork Department to the millwork desk inside the store

### FINDING THE CORRECT HARDWARE

- ✓ Look at summary label on commercial hardware box

#### Commercial Door Summary

Section Bundles = 2  
Track Bundles = 1  
Spring Bundles = 2  
Strut Bundles = 0  
Tube / Shaft Bundles = 1  
Lock Bar Bundles = 0  
Hardware Box Bundles = 1

**Total Bundles for Complete Door = 7**

PO: ABCD12345678

Job: JIMSMITH

Order: 12345678-1



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DAMAGED BY IMPROPER HANDLING AND TRANSPORTATION**

**PLEASE USE GREAT CARE**



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